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| **Bakersfield College Physical Therapist Assistant Program****Advisory Meeting Minutes****Date: 11/19/2019****Location: PAC-101** |
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| Meeting called by: | Suzanne Oesch, PT, DPT, BC PTA Faculty Director | Type of meeting: | PTA Program Industry Meet and Greet/Initial Advisory Board Meeting |
| Note taker: | Jacy Hill |  |  |
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| **Attendees:** Sandi Taylor, Jason Ament, Jillian Shelton, Janette Menchaca, Alisa Suburu, George Salazar, Travis Eckard, Mike Medeiros, Scott Laurente, Brian Miller, Terry McGowen, Jacy Hill, Joanna Piercy, Tony Cordova, Paul Caudillo, Suzanne Oesch**Handouts/Materials:** Agenda, Power Point Slides, equipment/program recommendations sheet, PTA Advisory Board General Guidelines and BC Advisory Committee Handbook |
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| **Agenda Overview** |
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| **Handouts/Materials:** | **Power Point Presentation by Suzanne Oesch, PT, DPT** |
| **Agenda** | 1. Introductions/Welcome
2. BC PTA Advisory Board General Guidelines
3. CAPTE and the Accreditation Process
4. Bakersfield College’s CAPTE Status
5. Possible Plans going forward
6. Industry Partner Feedback
7. Adjourn
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| **Meeting Called to order: 540pm****Attendance: See Sign in sheet****Topic: Topic: Welcome and Introductions:** |  |  |
|  | **Discussion** Welcome to the meeting and introduction of BC’s new PTA Faculty Director, Suzanne Oesch, PT, DPT including professional experience, program outline with ACCE as a future full-time hire, Adjunct Professors-2-3 future hires and Clinical Education and CI’s. Also included is official PTA website meeting CAPTE requirements with contact info. |

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| **Topic: PTA Advisory Board** |  |  |
|  | **Discussion** Advisory Board role and function as follows: assist curriculum, meets 2x’s a year, career guidance, student placement, possible future employment, funding needs & facilities, staffing/speakers for specialties, hiring needs for faculty positions and requirements of CAPTE for Advisory Board. |
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|  | **Topic: CAPTE Accreditation:**Discussion: Acronym for National Accreditation agency CAPTE, only national accrediting Agency for PT/PTA’s, made up admin, faculty and variety of others. CAPTE purpose- overseas PT& PTA programs, visitations and accreditation reviews. There is a need for schools since there are only 46,00 students currently in PT/PTA schools. CAPTE Process: Intent letter: Evidence based document with evidence from institutions accreditation agency, that the institution is financially sound, and contact information of admin of institution and department. The Notification of Program Director must include verification of employment. Once these acknowledged and accepted by CAPTE: DPIF is issued to complete to determine cycle. Cycle date: Official once DPIF accepted. The cycle then determines the following; deadlines for candidacy and earliest date students can enroll, with BC current cycle 2024, with matriculation 2025. Once granted cycle begin Application for Candidacy which includes 8 standards and requirements. Final steps for accreditation: 9 months prior to due date of reconfirmation to commit must employ ACCE, site reviews once AFC submitted with 2 visitors from CAPTE to review program/site. Once AFC is approved then may enroll students next semester and ongoing review during 1st class and second visit completed prior to 1st class graduation. The first class is not guaranteed graduation until CAPTE has fully accredited program.  |
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|  | **Topic: Needs Assessment:**Discussion: COS only college-based program in Central Valley. Cos currently 100% pass rate with NPTE, 10-year accreditation cycle. Labor market scan was completed with the Central Valley Motherload in 2018, and community surveys completed. Per CA EDD there is an expected increase in job growth by 30.8% in CA and 37.5% for Kern County by 2026 with PTA median wage ~$70,000 in CA and $62,000 in Kern County. Per community survey, 90% said yes to need for PTA program, 100% surveyed said yes to being clinical sites, 73% said they would serve on an advisory board and in 1-5 years 55-76 projected PTA hires locally.  |

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|  | **Topic: Current CAPTE Status**Discussion: Summer CAPTE has accepted BC’s DPIF, currently on waitlist with CAPTE for Cycle 2021A with students enroll 2022. Current Status is Cycle B 2024. Alternative Plan B if do not get new CAPTE cycle, would be a possible augmented cohort (satellite) of COS with no changes to curriculum made and need several levels of approval to even be a possibility. Resources/References provided including CAPTE and surveys. |

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|  | **Topic Introductions/Feedback from Advisory Board:**Discussion: 1. Tony Cordova, Director of BC’s CTE gave an “intro to PT aide” education option to see if this was a possibility. Alisa Suburu, DPT, OCS, Director Outpatient Terrio, aides are trained thru CSUB PEAK and they get strong candidates in clinical sites thru CSUB internships and often degreed with B.S.
2. Suzanne Oesch, PT, DPT suggested possible “Intro to PT/PTA class answering What is PT and what does it involve? This class to include aide curriculum.” Joanna Piercy, DPT, Director of Rehab Services, Memorial (Terrio) would like email regarding curriculum with updates.
3. Tony Cordova, provided information for internships and process for BC and included a folder to advisory board with this information. He explained how BC provides workforce experience to students with paid and unpaid internships available.
4. Tony Cordova then stated: “This is Brian Miller”: ROC representative from KHSD
5. Brian Miller said that they serve the career focused areas in their 4th year with dual enrollment with CSUB with college credit earned. They have lab and classrooms that will be offered to match CSUB. BC PTA track will be an asset to ROC
6. Scott Laurente, PT, OCS Clinical Manager, SCOI; Asked what curriculum model would be used. Suzanne Oesch said the model would be similar to COS’s PTA Program with a plan to offer an acute care course and would be getting advisory input for local needs.
7. Dr. Paul Caudillo, PT, CSCS, Clinical Director, Pair & Marotta: Suggested to reach out to Institute of Technology in Clovis.
8. Suzanne Oesch, PT, DPT asked where PTA students currently draw from? The board stated COS, Institute of Technology, Concord. Suzanne went on to state since the board currently has student PTA interns their feedback will be used to improve and meet our local needs.
9. Brian Miller asked if this program is similar to Nursing. Suzanne Oesch answered with yes in that the prerequisites will be the same in anatomy and physiology. Alisa Suburu, DPT, OCS stated that “Many applicants to this program will already have degrees”.
10. Suzanne Oesch, PT, DPT answered Scott Laurente’s question of how many does BC plan to admit per cohort? She answered with 20 students secondary to a balance needed secondary to space, equipment, job market flooding.
11. Janette Menchaca, MPT, Director of Therapy Operations Encompass, asked, “Where can space for teaching happen? Suzanne answered that CAPTE requests for facility to have specific space and time used for PTA program and students must have access to Institution services. Jason Ament, PTA stated, “I went to COS and we had skills lab at multiple sites for skill practice”.
12. Dr. Paul Caudillo, PT, CSCS asked, “Do costs change after accreditation?” Suzanne Oesch, PT, DPT, answered that tuition costs do not fluctuate, it is already determined by institution.
13. Joanna Piercy, DPT asked, “Will this be a transfer degree?” Suzanne Oesch, PT, DPT answered: No, this is a non-transferable degree and a way to sit for the PTA exam.
14. Suzanne Oesch, PT, DPT stated that the support and advisement of the board is an important part of building and accreditation procession and the board will author parts of the accreditation documents with clinical education.
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|   | **Conclusions**: Each Scenario was presented on a Power Point slide. The PTA Advisory board was given a packet with the Power Point slide along with an agenda, equipment list/recommendation form to return, PTA Advisory Board Guidelines and Advisory Board Handbook. They were also given a folder including information on BC’s internship process thru the CTE. A sign in sheet with title and contact information was completed. The Board was informed that the minutes would be emailed to them along with updates on CAPTE’s final decision on cycle placement. Also, the board agreed to complete the equipment list and email it to the program director, Suzanne Oesch, PT, DPT. The Board was informed there would be another meeting in the spring of 2020.  |
|  | Action items:1. Suzanne Oesch, PT, DPT PTA Faculty Director will email the board the minutes from November 19th, 2019 PTA Advisory Board Meeting.
2. The PTA Advisory Board will email Suzanne Oesch, PT, DPT the equipment list/recommendation forms in preparation for buying equipment for the program.
3. Suzanne Oesch, PT, DPT will email the PTA Advisory Board of CAPTE’s Final Cycle Decision once CAPTE notifies BC.
4. Suzanne Oesch, PT, DPT will organize and inform the PTA Advisory Board of the Spring meeting in 2020 to include curriculum updates as requested by the board.
 | Person responsible:Suzanne Oesch, PT, DPT and PTA Advisory Board | Deadline:December 2019, Spring 2020 |

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